



## Overview & Scrutiny Committee

**Date:** Friday 12 April 2019

**Time:** 10.00 am **Public meeting** Yes

**Venue:** Room 116, 16 Summer Lane, Birmingham, B19 3SD

### Membership

Councillor Peter Hughes (Chair)  
Councillor Cathy Bayton  
Paul Brown  
Councillor Dean Carroll  
Councillor Mike Chalk

Councillor Stuart Davis  
Councillor Peter Fowler  
Councillor Josh Jones  
Councillor Tariq Khan  
Councillor Angus Lees

Mike Lyons

Councillor Ian Shires (Vice-Chair)

Councillor Stephen Simkins  
Councillor Joe Tildesley  
Councillor Lisa Trickett (Vice-Chair)  
Councillor Vera Waters  
Sarah Windrum

Sandwell Metropolitan Borough Council  
Dudley Metropolitan Borough Council  
Black Country Local Enterprise Partnership  
Shropshire Non-Constituent Local Authorities  
Worcestershire Non-Constituent Local Authorities  
Joint Coventry/Solihull Representative  
Birmingham City Council  
Birmingham City Council  
Coventry City Council  
Dudley, Sandwell, Walsall and Wolverhampton Councils  
Greater Birmingham & Solihull Local Enterprise Partnership  
Dudley, Sandwell, Walsall and Wolverhampton Councils  
City of Wolverhampton Council  
Solihull Metropolitan Borough Council  
Birmingham City Council  
Walsall Metropolitan Borough Council  
Coventry & Warwickshire Local Enterprise Partnership

Quorum for this meeting shall be 13 members

If you have any queries about this meeting, please contact:

**Contact** Tanya Patel, Governance Services Officer  
**Telephone** 0121 214 7689  
**Email** Tanya.Patel@wmca.org.uk

# AGENDA

No.	Item	Presenting	Pages
<b>Meeting Business Items</b>			
1.	Apologies for Absence	Chair	None
2.	Declarations of Interests Members are reminded of the need to declare any disclosable pecuniary interests they have in an item being discussed during the course of the meeting. In addition, the receipt of any gift or hospitality should be declared where the value of it was thought to have exceeded £25 (gifts) or £40 (hospitality).	Chair	None
3.	Minutes of the meeting held on 25 February 2019	Chair	1 - 6
<b>Items for Discussion</b>			
4.	Health & Wellbeing - Progress Update	Councillor Izzi Seccombe	None
5.	Scrutiny Working Group Review - Adult Education Budget	Councillor Lisa Trickett & Councillor Joe Tildesley	7 - 14
6.	Black Country Place Based Fund - Briefing	Simon Hall	None
7.	Constitution and Governance Review Progress and Update on PCC and Fire Governance Proposals	Tim Martin	15 - 18
<b>Items for Information</b>			
8.	Draft Overview & Scrutiny Committee Annual Report 2018/19	Chair	To Follow
9.	Review of 2018/19 Scrutiny Review Work - Working Groups, Scrutiny Champions, Task & Finish Groups	Chair	19 - 30
10.	Forward Plans <ul style="list-style-type: none"> <li>• WMCA Board</li> <li>• Audit, Risk &amp; Assurance Committee</li> <li>• Environment Board</li> <li>• Housing &amp; Land Delivery Board</li> <li>• Investment Board</li> <li>• Overview &amp; Scrutiny Committee</li> <li>• Public Service Reform Board</li> <li>• Transport Delivery Committee</li> </ul>	Chair	31 - 46

- Wellbeing Board

<b>Date of next meeting</b>			
11.	To be advised following the WMCA Board AGM on 28 June 2019	Chair	None

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## West Midlands Combined Authority

### Overview & Scrutiny Committee

Monday 25 February 2019 at 10.00 am

#### Minutes

##### Present

Councillor Peter Hughes (Chair)	Sandwell Metropolitan Borough Council
Councillor Mike Chalk	Worcestershire Non-Constituent Local Authorities
Councillor Stuart Davis	Joint Coventry/Solihull Representative
Councillor Peter Fowler	Birmingham City Council
Councillor Angus Lees	Dudley, Sandwell, Walsall and Wolverhampton Councils
Councillor Ian Shires (Vice-Chair)	Dudley, Sandwell, Walsall and Wolverhampton Councils
Councillor Stephen Simkins	City of Wolverhampton Council
Councillor Joe Tildesley	Solihull Metropolitan Borough Council
Councillor Vera Waters	Walsall Metropolitan Borough Council

##### In Attendance

Councillor Daniel Barker	Dudley, Sandwell, Walsall and Wolverhampton Councils
Gareth Bradford	Director of Housing & Regeneration, West Midlands Combined Authority
Councillor Mike Bird	Walsall Metropolitan Borough Council
Councillor Rose Burley	Walsall Metropolitan Borough Council
Deborah Cadman	Chief Executive of West Midlands Combined Authority
Paul Clarke	West Midlands Combined Authority
Councillor Joe Clifford	Coventry City Council
Councillor Julian Grubb	Worcestershire Non-Constituent Local Authorities
Councillor Kath Hartley	Chair of Transport Delivery Committee

##### Item Title No.

##### 44. Apologies for Absence

Apologies for absence were received from Councillor Cathy Bayton (Dudley Metropolitan Borough Council), Paul Brown (Black Country LEP), Councillor Dean Carroll (Shropshire Non-Constituent Local Authorities), Councillor Tariq Khan (Coventry City Council), Councillor Tony Johnson (Staffordshire Non-Constituent Local Authorities) and Sarah Windrum (Coventry & Warwickshire LEP).

**45. Inquorate Meeting**

In accordance with the WMCA's constitution, the meeting was inquorate. The recommendations contained within the minutes would be submitted to the WMCA Board on 22 March 2019 for formal approval and adoption.

**46. Minutes of the meeting held on 16 January 2019**

Further to the previous minutes the Chair raised the following points:

- Committee/Board Forward Plans and reports: the Chair encouraged members to submit any queries or questions on forward plan items, which would be fed back to Officers, and could allow amendments to the report to be submitted to the WMCA Board.
- Conversations were being undertaken to progress the work relating to the review of WMCA scrutiny with LGA/CFPS.
- The 2019/20 budget, agreed by the WMCA Board on 8 February, included additional resources for scrutiny.
- A bus franchising Task & Finish Group was to be set up, with the following members to be included in the group: Councillor Ian Shires, Councillor Mike Chalk, Councillor Kath Hartley, Councillor Liz Clements, Councillor Stephen Simkins and Councillor Angus Lees, with the latter acting as chair of the task & finish group.

The minutes of the meeting held on the 16 January 2019 were confirmed as a correct record subject to an amendment to the minutes reflecting that Councillor Daniel Barker was in attendance.

**47. Papers considered by Housing & Land Delivery Board 21 February 2019**

The committee received an update from Councillor Mike Bird, Housing & Land Portfolio Lead, and the Director of Housing & Regeneration. The report outlined the key roles of WMCA relating to housing and regeneration, commitments in the WMCA Land Delivery Plan, Key Performance Indicators and the plan for 2019/20. The committee also considered the reports on Housing Affordability and Regional Design Charter approved by the Housing & Land Delivery Board on 21 February 2019.

Councillor Angus Lees enquired about the West Midlands Investment Prospectus, and the Director of Housing & Regeneration explained that this piece of work was commissioned by the Housing & Land Delivery Board and Investment Board to identify major opportunities within the region for residential and commercial real estate development. With regard to affordable and social housing the Director also highlighted that the WMCA was responsible for supporting these provisions although policies lay within the remit of local authorities. Although planning committees within local authorities were the responsible bodies for ensuring that new houses were fit for purpose in terms of being carbon neutral, committee members highlighted their concerns regarding this.

Resolved that:

- (1) The committee's comments be reported to the WMCA Board for noting.

**48. Update on Consultation for the Proposed Transfer of West Midlands Police & Crime Commissioner Functions**

The committee received a report with an update on the consultation process for the proposed transfer of West Midlands Police & Crime Commissioner functions addressing a number of issues previously raised by the committee.

It was noted that the number of responses received under the Stage One consultation was a total of 6,059. Councillor Joe Tildesley expressed disappointment at the low number of responses when compared to both the population of the region and the high level of crime activity within the West Midlands. He also pointed out that the report did not reflect previous discussions and did not include what he, and other members considered to be a tacit agreement for scrutiny to be involved in a more rigorous role in scrutinising both the Police & Crime Panel and the Mayor. The Monitoring Officer agreed that this was indeed an omission within the report.

The committee requested further information surrounding the demographics of those who responded to the consultation and how the needs of those with learning disabilities were met. Councillor Sweetman referenced point 3.29 of the report and asked what input the committee had had to this point. The Chair highlighted that the committee had been involved in reviewing the outcome of the consultation stages prior to approval at the WMCA Board on the 22 March and also in reviewing the Stage One consultation questions. It was agreed therefore that the committee would receive a private and confidential copy of the draft report to enable them to feedback on the report.

It was recommended to the WMCA Board that:

- (1) The contents of the report be noted.
- (2) The comments made by committee be noted.
- (3) WMCA reinforce the power of scrutiny of both police and fire when they are devolved to the position of the Mayor/WMCA Board, also build in the robust nature of the scrutiny function into any future devolution deal, and ensure that scrutiny had the same parity of esteem as the executive.

**49. Response to Overview & Scrutiny Committee Recommendations to WMCA Board on 11 January 2019**

The committee received a report providing a formal response to the recommendations made by the committee following the Mayor's Q&A session held on 12 December 2018.

The committee requested proposals/timescales of where they fit into the budget consultation process for future annual budgets in preparation for the Municipal Year. It was also requested that Environmental, Sustainability and Social Value implications be included within board reports and embedded within policies. Committee felt that more could be done to better improve engagement with the public and suggested that future committees could be held around constituent authorities' venues.

It was recommended to the WMCA Board that:

- (1) The contents of the report be noted.
- (2) The comments made me committee be noted.
- (3) An explanation on Marmot Objectives and how these fit into the Combined Authorities plans to be presented at a future meeting.

**50. Development of the WMCA Annual Plan 2019/20**

The committee received a report outlining the developments of the WMCA Annual Plan for 2019/20 and sought the committee's feedback and endorsement of the principles and features used to develop the Plan.

Further to discussions around ensuring that there is a strategic push around inward investment into the region the Chief Executive indicated that the Annual Plan on the opportunities in the economy and how the Combined Authority will translate those opportunities into regional investment.

It was agreed that the drafts of the individual portfolio areas of the Annual Business Plan would be shared and discussed with the relevant working groups in advance of it becoming part of the full document.

It was recommended to the WMCA Board that:

- (1) The contents of the report be noted.
- (2) The comments made by committee be noted.

**51. Conclusions of the Bilston Road Task & Finish Group**

The committee considered a report from Councillor Stephen Simkins outlining the conclusions of the Bilston Road Task & Finish Group. Members of the Task & Finish Group considered the evidence and comments made by the traders along Bilston Road and representatives from the Midland Metro Alliance and Transport for West Midlands and reached a number of recommendations.

The committee accepted the 11 recommendations made within the report and agreed that a formal response was required by the Managing Director of Transport for West Midlands.

It was recommended to the WMCA Board that:

- (1) The contents of the report be noted.
- (2) The recommendations outlined within the report to be submitted to the Managing Director of Transport for West Midlands for formal response by the 21 March 2019.
- (3) WMCA to lobby Central Government for an amendment to the current legislation to support those businesses affected by maintenance works.

**52. Overview & Scrutiny Working Groups - Progress Update**

The committee considered a report outlining the progress made in response of the five working groups.

It was recommended to the WMCA Board that:

- (1) The contents of the report be noted.

**53. Scrutiny Champions - Progress Update**

The committee considered a report outlining the progress made in response of the work being undertaken by the Scrutiny Champions.

It was recommended to the WMCA Board that:

- (1) The contents of the report be noted.

**54. Forward Plans**

The committee received and noted the items to be considered by the following committee / boards:

- WMCA Board
- Audit, Risk & Assurance Committee
- Environment Board
- Investment Board
- Overview & Scrutiny Committee
- Public Service Reform
- Transport Delivery Committee

It was recommended to the WMCA Board that:

- (1) Item on the Overview & Scrutiny Committee forward plan be noted.

**55. Friday 12 April 2019**

The date of the next meeting was noted.

The meeting ended at 1.15 pm.

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West Midlands  
Combined Authority

## Overview & Scrutiny Committee

<b>Date</b>	12 April 2019
<b>Report title</b>	Scrutiny Working Group Review – Adult Education Budget
<b>Accountable Lead</b>	Councillor Lisa Trickett Councillor Joe Tildesley
<b>Accountable Employee</b>	Julie Nugent, Director of Productivity & Skills Email: <a href="mailto:julie.nugent@wmca.org.uk">julie.nugent@wmca.org.uk</a> Tel: (0121) 214 7942

### **Recommendation(s) for decision:**

#### **Overview & Scrutiny Committee recommended to:**

- (1) Consider recommendations 1 - 8 as set out in paragraph 10 of the report and determine whether these should be recommended for consideration by the WMCA Skills Advisory Board.
- (2) Note that all participants in the review will have an opportunity to comment and feed in any additional thoughts prior to consideration of the report by the WMCA Skills Advisory Board, subject to the agreement of the Chair of the Overview & Scrutiny Committee and Chair of the Inclusive Growth and Productivity & Skills Working Group.

## **Purpose**

1. To report the conclusions of the Adult Education Budget scrutiny review.

## **Background**

2. The West Midlands Combined Authority (WMCA) will become responsible for the Adult Education Budget (AEB) for its residents from 1 August 2019. Devolved AEB will provide funding for adult skills delivery for residents (aged 19 and over) of the West Midlands' seven constituent areas (Birmingham, Coventry, Dudley, Sandwell, Solihull, Walsall and Wolverhampton). The Department for Education (DfE) have confirmed the allocation to the WMCA for the 2019/20 academic year will be just under £126m.
3. At its meeting on 25 February, Overview & Scrutiny Committee agreed key objectives for the review of the devolution of AEB, to be carried out by members of Overview & Scrutiny Committee, in conjunction with Portfolio Leads for Education and Skills from each of the constituent authorities. These were:
  - (a) To understand the current picture for Adult Education Budget - reflecting historic and national funding priorities.
  - (b) To understand the opportunity for devolution to better shape provision locally.
  - (c) To ascertain individual member views on future opportunities to improve local skills provision.
4. The review was led by Councillor Lisa Trickett, Chair of the Productivity & Skills and Inclusive Growth Working Group, and Councillor Joe Tildesley. A meeting was held with WMCA Overview & Scrutiny Committee members from each of the seven constituent local authorities, joined by their Cabinet Member for Education and Skills, to undertake a deep dive with the Director of Productivity & Skills and her team, into the use of the Adult Education Budget in each local authority area. An overview detailing what the Adult Education Budget was spent on during the 2017/18 academic year, in relation to local authority residents, was circulated in advance and discussed at the meeting.
5. The review was undertaken during March and April. Devolution of the Adult Education Budget will be implemented from August 2019 and the impact of this will be evaluated by the WMCA Skills Advisory Board.

## **Further Considerations**

6. In June 2018, the WMCA Board agreed the West Midlands Regional Skills Plan. This sets out how the WMCA will work with local partners and providers to better deploy AEB to meet the needs of residents and businesses. This includes a greater focus on helping people into employment and delivering higher level skills in priority sectors. AEB is a significant enabler of inclusive growth through the improvement of the qualification levels and skills of residents.
7. The commissioning approach for AEB, agreed by WMCA Board 11 January 2019, was informed by a number of principles which reflect the region's ambition to move from a national funding system, driven by national priorities, to a more strategic and regionally

targeted approach, better attuned to local priorities and the needs of West Midlands residents and businesses.

8. The principles include:
  - (a) Using our Regional Skills Plan (RSP) to frame priorities and guide decision making.
  - (b) Engaging Local Authorities and Local Enterprise Partnerships (LEPs) in the development of AEB commissioning specifications so that provision reflects local needs and opportunities.
  - (c) Operating two concurrent commissioning processes:
    - (i) Plan-led approach for WMCA area based colleges, local authorities and colleges with niche provision delivered directly to residents within the WMCA area. Allocations to be maintained at current level, based on actual delivery, in 2017/18. We do not expect significant shifts in overall allocations to individual colleges and local authorities, however, we do expect to see a change in what is delivered, to better meet local and regional needs.
    - (ii) Procurement through competition for all other providers will commence in January 2019. There will be an initial award of funding in May 2019, with the potential for a further round, to address any geographical or cohort gaps, in June 2019.
  - (d) All plan-led organisations will provide three year delivery agreements to set out how they will shift more of their provision into key priority areas. This includes a statement of how they will work with local authorities and other local partners, to provide more targeted and integrated provision to support unemployed residents. Organisations will continue to deliver provision in other non-prioritised areas – we expect change to be evolutionary and to be achieved through consultation with local partners.
  - (e) All provision delivered through non-West Midlands colleges and local authorities has been assessed to understand how it reflects regional and local priorities. This activity has been undertaken with key local partners, including local authorities, so that we do not lose good provision. A significant proportion of this provision has been delivered through sub-contracts, with providers from out of area often taking a significant (20%+) management fee. We are ‘repatriating’ this provision, to directly fund local delivery.
  - (f) WMCA will operate an open and transparent process, communicating with both the provider base and wider WMCA stakeholders.
9. Analysis of the total provision delivered to residents through AEB in 2017/18 demonstrates that:
  - (a) There is a significant amount of money spent on training for unemployed people (77% of the budget), much of which delivers generic employability qualifications at entry level and Level 1 rather than more targeted activities linked directly to jobs.
  - (b) The vast majority of provision is at entry level/Level 1. The proportion of Level 3 provision (equivalent to A levels) is 1% of all enrolments and does not reflect the skills needed by the region’s economy.

- (c) There is very little provision delivered to adults in work – restricting the ability of many low-skilled, low paid residents to access training that can help them develop their skills and careers.
- (d) There is very little provision for young adults (aged 19 to 23).
- (e) There is a good general coverage of English, Maths and English for Speakers of other Languages (ESOL) provision across the region but there are communities who are not accessing this and for whom low qualification levels remain the norm.

## **Review Recommendations**

10. The approach to AEB commissioning was widely welcomed by participants in the review. After considering the evidence and comments made by the participants, the accountable leads have reached a number of recommendations:

- **Observation**

Historically there have been a large number of providers delivering AEB funded provision, many of whom are unknown to local authorities and other local providers, and who appear not to be rooted in local communities. This raised concerns regarding efficiency, effectiveness and duplication.

### **Recommendation 1**

Through the commissioning process, WMCA should:

- (a) ensure that all providers in receipt of AEB demonstrate an understanding of the communities that they are delivering to;
- (b) ensure that all providers in receipt of AEB demonstrate a commitment to collaborate with other providers and the local authority to deliver the best service for communities;
- (c) ensure that the potential for duplication of activity is limited; and
- (d) consider reducing the number of providers operating in the region.

- **Observation**

There is a lack of information on the impact of AEB in terms of the progression of learners when they have completed a course.

### **Recommendation 2**

- (a) WMCA to develop a method of tracking learner destinations in relation to AEB in order to demonstrate the impact of devolution. This methodology should include the voice of the learner; and
- (b) WMCA to set clear, measurable targets to demonstrate the impact of AEB.

- **Observation**

AEB funded provision is often delivered as a discrete course rather than as part of an individual's journey into employment and further learning.

**Recommendation 3**

AEB should be deployed as part of a pathway into employment with its role in relation to other funding streams and programmes clearly identified.

- **Observation**

There is a limited amount of funding spent on courses in subjects directly related to employment and a large amount of funding spent on employability courses, with concerns raised regarding individuals that have completed multiple employability programmes.

**Recommendation 4**

(a) WMCA should increase the amount of provision delivered in priority skills sectors; and

(b) WMCA should ensure that all AEB funded employability courses add value to an individual's journey into employment.

- **Observation**

There are gaps in provision to support learner journeys for those individuals with additional needs and a potential opportunity for AEB to support this for those aged 19+.

**Recommendation 5**

WMCA to work with local authorities to understand the potential role of AEB in supporting learners with additional needs and shape provision to respond to this.

- **Observation**

The distribution of AEB funding across local authority areas does not align with data on local needs in all cases. This is due to historic patterns of spend determined by a range of factors including capacity of local providers, sub-contracting behaviour, etc.

**Recommendation 6**

WMCA to consider how the distribution of AEB funding can be adjusted over time to better align with patterns of need across the region.

- **Observation**

A number of barriers to learning were identified including childcare, cost of travel, flexibility of provision in terms of the length of courses and time of day delivered and also delivery venues - with the need for community based provision as a first step into learning.

## **Recommendation 7**

- (a) WMCA to consider how AEB can be used to address these barriers, particularly through the innovation strand of its commissioning approach; and
- (b) WMCA to explore how other sources of funding (eg. travel subsidies) can be connected with AEB funded provision to support learners to access courses.

- **Observation**

It was noted that WMCA is currently undertaking a review of English for Speakers of Other Languages (ESOL) which is highlighting the need for greater flexibility of provision and the opportunity to explore a more contextual approach to ESOL.

## **Recommendation 8**

AEB funded ESOL provision to develop a contextual element so that residents are supported to develop the vocabulary required to enter employment in priority skills areas.

### **Financial Implications**

11. There are no direct financial implications arising out of the recommendations contained within this report.

### **Legal Implications**

12. There are no direct legal implications arising out of the recommendations contained within this report.

### **Equalities Implications**

13. Investment in skills is vital for supporting the poorest and promoting social mobility. The report recommendations will help bridge the regional skills equality gap by improving understanding of and encouraging alignment with local needs, supporting learners with additional needs, improving ESOL provision and by addressing issues such as childcare and travel costs which are recognised as key barriers for a number of protected characteristics and people from lower socio-economic backgrounds.

The report proposes to set measurable targets to demonstrate the impact AEB and these will need to have specific measures around reducing the gaps for harder to reach groups. The focus on in-work skills development is also key. Women, BME people and people from lower socio-economic backgrounds are much more likely to occupy low productivity sectors and are likely to be left out. Reference to ESOL provision would also support the significant number of newer arrivals whose lack of basic language skills trap them in a cycle of low employment and poverty. It is important that the targets set to demonstrate the impact of AEB aim to reduce the gaps for harder to reach and lower income groups.

### **Inclusive Growth Implications**

14. By applying the four inclusive growth tests, there are a number of implications to the implementation (or not) of the above recommendations, which fall under three of the four of those tests:

#### Locking in wealth:

- by understanding the needs of communities and delivering adult education in a way that suits them, there is likely to be some commissioning of community level organisations to deliver ESOL and other areas of adult education - thereby investing into the wealth of places via its community infrastructure;
- Aligning investment with need will help to ensure that people who need better jobs (and the higher incomes associated with those jobs) can get them, enabling them to build wealth, both as an individual and in a neighbourhood context;
- Investment in education is, in itself, locking in wealth into individuals;

#### Sharing Power:

- The recommendation to implement better destination tracking as part of the AEB devolution is ensuring that the transfer of powers from central Government to the region actually results in better outcomes for the people learning new skills;

#### Universal design:

- Ensuring that AEB is part of a fluid life pathway, rather than a discrete service, will result in a service design that is designed around the needs of diverse people, rather than of individual institutions. This is also true of the recommendation relating to adapting ESOL so that learners can develop the relevant vocabulary for their desired employment context/sector.
- Targeted AEB at learners with additional needs will help to ensure that those people – who have poorer health and employment outcomes than citizens without those needs – will have greater opportunity to live better lives. Being deliberate about this is more likely to result in success than a blanket, universal offer.
- Addressing the wider barriers to accessing education opportunities will make it more likely that people affected will be able to access those opportunities.

### **Geographical Area of Report's Implications**

15. Devolution of the Adult Education Budget relates only to the constituent member areas. In non-constituent member areas, AEB will continue to be deployed through the national funding system.

### **Other Implications**

16. There are no further specific implications arising out of the recommendations contained within the report.





**West Midlands**  
Combined Authority

## Overview & Scrutiny Committee

<b>Date</b>	12 April 2019
<b>Report title</b>	Constitution and Governance Review Progress and Update on PCC and Fire Governance Proposals
<b>Accountable Chief Executive</b>	Deborah Cadman, OBE Chief Executive Email: <a href="mailto:Deborah.Cadman@wmca.org.uk">Deborah.Cadman@wmca.org.uk</a> Tel: (0121) 214 7200
<b>Accountable Employee</b>	Tim Martin, Head of Governance, Clerk and Monitoring Officer Email: <a href="mailto:Tim.Martin@wmca.org.uk">Tim.Martin@wmca.org.uk</a> Tel: (0121) 214 7435
<b>Report has been considered by</b>	None

**Recommendation(s) for action or decision:**

**Overview & Scrutiny Committee is recommended to:**

- (1) Note the information contained in this report and the position regarding PCC and Fire Governance proposals.

## **1. Purpose**

- 1.1 This report updates members on the progress that is being made on the review of the constitution and review of governance of the Combined Authority. The report also gives a position statement on the stage reached in regard to proposals for the transfer of PCC and Fire Authority governance following WMCA Board on 22<sup>nd</sup> March 2019.

## **2. Background**

- 2.1 A technical review of the WMCA Constitution is now underway. The Constitution was put in place when the WMCA was established and was based upon existing constitutional provisions within Constituent Authorities. The Constitution has provided a framework for lawful decision-making and governance however there was a clear aspiration for the outset to review the Constitution and to make it more fit for purpose.
- 2.2 The pace at which the Combined Authority has developed and in particular, the work that has been carried out in contemplation of significant governance changes around the PCC and Fire functions has precluded resources being allocated to a fundamental review until this time. It is also right to say that the governance changes referenced above have a potentially significant impact on the shape of the future constitution and until recently there has been a degree of uncertainty over the direction of travel on these matters. This has now largely been resolved as detailed later in this report.

### **Review of the Constitution**

- 2.3 The review of the Constitution is now being undertaken. The structure of the Constitution is being considered to ensure that it is clear and easy to use. The approach will be based on the modular constitution approach which is reflected in most Local Authority constitutions. This should provide a logical structure that will be clear and legible for users. One of the current criticisms of the document is that it is hard to find your way through it and there is duplication or repetition.
- 2.4 Further clarity will be gained by having a clear and logical progress through the document which will lead from overarching principles, through procedure rules to specific detailed provisions. At the same time we will be looking to resolve a number of contradictions in the existing document and checking for any best practice requirements that have so far been omitted.
- 2.5 The opportunity will also be taken to resolve any issues that have become apparent during the initial operational phase of the Combined Authority and the introduction of Mayoral governance. There are clearly some areas which need further strengthening to ensure consistency and clarity. An example is around the annual budget process which needs to be set out more clearly. There is a challenge with some of the provisions which are implied into the Constitution by the provisions of the various statutory orders. These need to be put into clear and legible language that is reflective of the legislative intention where this not currently the case.
- 2.6 None of these comments should be taken as any reflection on the work done in establishing the Constitution which was done at some speed in order to realise the aspirations of the region to create the Combined Authority. However using the experience of the initial period of operation means this is the right time to complete this work.

## **Review of Governance**

- 2.7 In conjunction with the work on the Constitution we are undertaking a review of governance within the Combined Authority. This has also been an aspiration for some time but has been affected by the PCC and Fire proposals.
- 2.8 The Governance Review will look at the extent to which our governance structures and processes are working well or whether there are issues or problems. It will look at whether the overall structure of committees and boards is right and levels of delegation, terms of reference and whether there is any streamlining necessary.
- 2.9 Specific consideration is being given to Overview and Scrutiny where some scrutiny development work is being undertaken in conjunction with the Centre for Public Scrutiny (CfPS). This is considering ways of working, structures, forward planning and identification of a scrutiny work plan. There is also consideration of how scrutiny engages with the Mayor and Portfolio Leads and how areas such as Transport are scrutinised.
- 2.10 As outlined above the work of review is already in hand and the additional certainty provided by recent Board decisions around Fire and PCC governance enables this to proceed at some pace. It is anticipated that emerging conclusions will be able to be shared during Quarter 1 of the financial year but there will need to be a detailed process of consultation and socialisation before final proposals can be adopted. It is expected that both Overview and Scrutiny and ARAC will be key to those discussions. The decision on adopting any changes to the WMCA Constitution is one for the WMCA Board and requires a unanimous decision.

## **3. Update on Police and Fire Governance Proposals**

- 3.1 As indicated above there has been a degree of uncertainty over how these two matters would progress in recent months. The Combined Authority Board meeting on 22/3/19 has resolved these issues and there is now more clarity.
- 3.2 In relation to the proposals for the role of PCC to transfer to the Mayor from 2020 the results of the public consultation were considered at the Board Meeting and the decision was taken not to proceed with these proposals. This effectively means that the timetable to implement the changes for the Mayoral election in 2020 cannot be met and so it looks unlikely now that these proposals will be implemented although there may be future consideration of the issue in a future Mayoral term.
- 3.3 The proposals with regard to the Fire Service were put on hold in January following receipt of the final draft Order due to concerns over the operational independence of the Chief Fire Officer. Some intensive work has been carried out with colleagues in WMFS to achieve some proposed amendments to the WMCA Constitution which would give the same effective protections to this position to the ones that we were expecting in the Order. These proposals were accepted at the Board on 22/3/19 and the Combined Authority was given the agreement to move forward with the Order. Each Constituent Authority will also need to give their consent at the appropriate time and they have also been asked to confirm their individual approval of the constitutional provisions.
- 3.4 The Home Office have indicated that all being well they should be able to lay the Order before Parliament in early June 2019. This would give a potential go live date for the transfer of October 2019.

3.5 The proposals for the discharge of ARAC and Overview and Scrutiny responsibilities in respect of the Fire Service outlined in previous reports have not been affected by this delay and remain as previously outlined. Final details will be worked up as part of the approvals of operational matters that will need to be taken through Board in the run up to implementation should final approval be given. This will be done in consultation with the relevant Committees.

**4. Financial Implications**

There are no specific financial implications arising from this report.

**5. Legal Implications**

Legal implications are identified in the body of the report as appropriate.

**6. Equalities Implications**

There are no specific equality implications.

**7. Inclusive Growth Implications**

There are no specific inclusive growth implications.

**8. Geographical Area of Report's Implications**

Constitutional arrangements apply across the whole of the Combined Authority area. Issues relating to PCC and Fire governance are only applicable to the Constituent Authorities.

**9. Other Implications**

None.

**10. Schedule of Background Papers**

None.



## Overview & Scrutiny Committee

<b>Date</b>	12 April 2019
<b>Report title</b>	Review of 2018/19 Scrutiny Review Work - Working Groups, Scrutiny Champions, Task & Finish Groups
<b>Accountable Leads</b>	<p><b>Working Groups</b>            Budget - Councillor Peter Hughes            Governance - Councillor John Cotton            Health &amp; Wellbeing - Councillor Cathy Bayton            Housing &amp; Land - Councillor Ian Shires            Inclusive Growth and Productivity &amp; Skills - Councillor Lisa Trickett</p> <p><b>Scrutiny Champions</b>            Leaders Like You - Councillor Jackie Taylor and Councillor Cathy Bayton            Air Quality - Councillor Stephen Simkins            Transport - Councillor Angus Lees and Councillor Mike Chalk</p> <p><b>Task &amp; Finish Groups</b>            Bilston Road Track Replacement - Councillor Stephen Simkins            Bus Franchising - Councillor Angus Lees</p>
<b>Accountable Employee</b>	Lyndsey Roberts, Scrutiny Officer email: <a href="mailto:lyndsey.roberts@wmca.org.uk">lyndsey.roberts@wmca.org.uk</a> tel: (0121) 214 7501

**Recommendation(s) for decision:**

**Overview & Scrutiny Committee is recommended to:**

- (1) Note the progress made during 2018/19 in respect of the working groups, task & finish groups and Scrutiny Champions.

## **Purpose**

1. To appraise Overview & Scrutiny Committee of the developments and progress in relation to the work of the five working groups, the Scrutiny Champions and the task & finish groups.

## **Background**

2. At its meeting held on 16 July, Overview & Scrutiny Committee approved the continuation of five working groups for 2018/19. In addition, the committee also endorsed the appointment of three Scrutiny Champions to have responsibility for the oversight of thematic areas relating to transport, air quality and the implementation of the recommendations of the 'Leaders Like You' report, which was a report published by the West Midlands Combined Authority's Leadership Commission.
3. At its meeting on 4 September 2018, Overview & Scrutiny Committee established a task & finish group, to review the impact that the Bilston Road metro track replacement works had had on nearby businesses and to evaluate the support these businesses had received to mitigate the impact of the works.
4. At its meeting on 25 February, the committee established a bus franchising task & finish group to look further at the comments received around the Mayor choosing not to utilise his bus franchising powers.
5. The report provides an update on the work of each of the working groups, task & finish groups and Scrutiny Champions during the course of the year.

## **WORKING GROUPS**

### **(a) Budget Working Group**

At the initial setting up of the Budget Working Group, members decided that as part of its work, it would maintain overview and scrutinise a major transport investment project throughout its lifecycle, using key milestones as the prompts for scrutiny. A key investment project for the WMCA during the year was considered to be the Wednesbury to Brierley Hill Metro extension.

On 6 March, the Budget Working Group considered a progress report on delivering the Wednesbury to Brierley Hill Metro extension, which was subsequently presented to a meeting of the WMCA Investment Board on 11 March. The Director of West Midlands Metro, the Managing Director of Transport for West Midlands and the Metro Finance & Commercial Director attended the meeting.

Councillor Peter Hughes attended Investment Board on 11 March, and raised the following points to help inform their decision:

- Concern had been expressed at the gap between the original estimated cost and the current cost but the reasons for this had been explained, and members were confident that the scheme would be delivered.
- Future project papers seeking funding approval should contain a summary outlining key risks, environmental implications and social value benefits. These should also be added to all procurement contracts.

- The underlying assumptions used in the calculation of the Net Present Value and Benefit:Cost Ratio had been queried and the Metro Finance & Commercial Director had agreed to provide the necessary information.
- The Park & Ride facilities proposed, and the consequential implications for local residents from unofficial solutions, needed to be discussed with local councillors and engagement to take place with local residents. Mitigating such impacts needed to be considered.
- The carriage of cycles on trams should be given further consideration if integrated transport solutions were to be sought. It was accepted that this issue could be addressed through the Local Cycling & Walking workstream.
- The issue of capacity and skills in the labour market was an area of concern and assurances were sought from both the Midland Metro Alliance and Transport for West Midlands.
- Training for careers in light rail construction should be open to former members of the armed forces members as well as ex-offenders.
- The need for a partnership approach to be adopted in respect of media announcements was highlighted, together with awareness raising of the work that the WMCA was responsible for in terms of job creation, provision of additional housing units etc. Local councillors were often best placed to assist with awareness raising.
- The Overview & Scrutiny Committee wished to be involved as an integral part of the development process.

During the course of 2018/19 the Budget Working Group considered;

- Budget proposals for 2019/20
- Regular monitoring of the financial monitoring report
- Undertook an investigation into a major transport project

Councillor Peter Hughes will provide a verbal update at the meeting (as appropriate) on any more recent developments.

**(b) Governance Working Group**

Councillor John Cotton continues to have regular updates with Tim Martin, Head of Governance, with regard to the governance agenda.

During the course of 2018/19 the Governance Working Group have:

- Engaged with the Centre for Public Scrutiny in relation to the work undertaken with combined authority scrutiny across the region; and
- Reviewed the statutory requirements of the governance model at the West Midlands Combined Authority and delegated powers.

A member from the working group will provide a verbal update at the meeting (as appropriate) on any more recent developments.

**(c) Health & Wellbeing Working Group**

On 5 March, the working group received a presentation from Dr Stella Botchway, WMCA Consultant in Public Health, on reducing childhood obesity to support healthier lives. The contributions and feedback from the working group had helped to inform an action plan that was to be considered by the Wellbeing Board.

The Wellbeing Board had agreed to develop an approach to supporting system change to achieve healthy weight for more residents across the West Midlands. Along with health and wellbeing partners across the region, the authority will work with partners to support the reduction in obesity.

The working group had proposed six recommendations for endorsement by the Wellbeing Board on 5 April. A strategy to tackle childhood obesity will be submitted to the WMCA Board on 28 June for approval. Councillor Cathy Bayton has been invited to attend the next meeting of the Wellbeing Board to discuss the following recommendations:

- At a regional level the WMCA had an opportunity to influence supermarkets in the redistribution of surplus food to provide a more holistic solution for the community.
- WMCA to lobby Central Government to maximise powers under planning rules to enforce a ban of high fat, salt or sugar adverts within the vicinity of schools, and to identify exclusion zones around schools for fast food outlets.
- In addition to working with local schools, local authorities and Public Health England to design potential uses of devolved funds dedicated to reducing obesity in young people, the WMCA should also work with the academies.
- Membership of the WMCA Obesity Task Force to include:
  - Teachers from primary and secondary schools, including academies
  - Practitioners
  - Clinical Commissioning Groups
- The WMCA to ensure that the composition of the members on the WMCA Obesity Task Force reflects the ethnicity and diversity of the region.
- To explore and better understand the links between obesity and mental health issues.

A meeting of the working group will be held on 16 April, to review a draft of the Health & Wellbeing, Public Service Reform, Inclusion and Cohesion sections of the WMCA Annual Plan for 2019/20.

During the course of 2018/19 the Health & Wellbeing Working Group considered:

- Thrive into Work Programme
- The budget allocation to deliver the Wellbeing workstreams; and
- Childhood Obesity

Councillor Cathy Bayton will provide a verbal update at the meeting (as appropriate) on any more recent developments.

**(d) Housing & Land Working Group**

On 25 February, Overview & Scrutiny Committee received a report on the Housing Affordability: Update & Proposal to HM Government and a report on the Regional Design Charter: Options and Next Steps.

On 2 April, the working group received an update from the Director of Housing & Regeneration on the progress being made on the Housing & Land portfolio 2018/19. The working group also reviewed a draft of the Housing & Land section of the WMCA Annual Plan for 2019/20. The Director of Housing & Regeneration had agreed, in principle, the introduction of a Housing & Land dashboard, subject to discussions with the Portfolio Lead Member, Councillor Mike Bird.

A copy of the Housing Test Delivery Results 2018 is attached as appendix A.

During the course of 2018/19 the Housing & Land Working Group considered:

- Land Delivery Action Plan
- Undertook an investigation into the methods of construction; and
- Worked in partnership with the Sustainable Housing Action Partnership (SHAP)

Councillor Ian Shires will provide a verbal update at the meeting (as appropriate) on any more recent developments.

**(e) Inclusive Growth and Productivity & Skills Working Group**

The WMCA will become responsible for the Adult Education Budget (AEB) for its residents from 1 August 2019. Devolved AEB will provide funding for adult skills delivery for residents aged 19 and over of the West Midlands' seven constituent areas. The Department for Education have confirmed the allocation to the WMCA for the 2019/20 academic year will be just under £126m.

During March 2019, the working group had undertaken a review to understand the current picture in relation to Adult Education funds, new focus shaped through local influence and devolution, and to review ways in which the WMCA and local authorities could better drive skills in the region.

Meetings were held with each of the seven constituent local authorities, who were also joined by their Cabinet Member for Education & Skills, to undertake a deep dive with the Director of Productivity & Skills and her team into the Adult Education Budget work for each local authority area. An overview detailing what the Adult Education Budget was spent on during the 2017/18 academic year in relation to local authority residents was circulated in advance of the meetings.

Devolution of the Adult Education Budget will be implemented from August 2019 and the impact of this will be evaluated by the WMCA Skills Advisory Board.

The findings of the working group will be presented to Overview & Scrutiny Committee on 12 April for consideration.

A meeting of the working group will be held on 8 April, to review a draft of the Productivity & Skills and Economic Growth sections of the WMCA Annual Plan 2019/20.

During the course of 2018/19 the Inclusive Growth and Productivity & Skills Working Group considered:

- Local Industrial Strategy; and
- Devolution of the Adult Education Budget

Councillor Lisa Trickett will provide a verbal update at the meeting (as appropriate) on any more recent developments.

## **SCRUTINY CHAMPIONS**

### **(a) Air Quality - Councillor Stephen Simkins**

On 5 February, Councillor Stephen Simkins met with the Head of Environment and invited the following representatives to join the meeting to discuss the Low Emissions Strategy

- Councillor Philip Davies - Transport Delivery Committee Lead Member for Air Quality, Congestions & Environmental Sustainability
- Ric Bravery - City of Wolverhampton Council Strategic Health Lead
- John Roseblade - City of Wolverhampton Council Head of City Transport

The Low Emissions Strategy will be presented to the Environment Board on 7 June, prior to the WMCA Board on 28 June. The Head of Environment continues to have dialogue with the Scrutiny Officer with regard to how and when pre-decision scrutiny could be undertaken.

A meeting with Councillor Stephen Simkins and Simon Slater, the Head of Environment will be held on 10 April, to review a draft of the environment section of the WMCA Annual Plan 2019/20

Councillor Stephen Simkins will provide a verbal update at the meeting (as appropriate) on any more recent developments.

### **(b) Leaders Like You - Councillor Cathy Bayton and Councillor Jackie Taylor**

During March and April 2019, Councillor Cathy Bayton and Councillor Jackie Taylor together with Councillor Stephen Simkins and Councillor Liz Clements will undertake a review to understand the progression made on the recommendations of the 'Leaders Like You' report that was published by the WMCA's Leadership Commission in May 2018.

On 14 March, the group met with Meera Sonecha, Policy Advisor and Lucy Gosling, Leadership Commission Delivery Plan Co-ordinator, to agree the purpose and objectives of the group.

The recommendations/themes have been split between the councillors participating in the group to undertake a 'deep-drive' and pull together a number of questions with a view to meeting with Deborah Cadman, Chief Executive on 17 April.

The conclusions and any recommendations arising from the review will be shared with members of Overview & Scrutiny Committee.

Councillor Cathy Bayton and Councillor Jackie Taylor will provide a verbal update at the meeting (as appropriate) on any more recent developments.

**(c) Transport - Councillor Angus Lees**

Councillor Angus Lees and Councillor Mike Chalk continue to receive the agenda and papers for meetings of the Transport Delivery Committee and continue to attend its meetings.

A meeting with Councillor Angus Lees, Councillor Mike Chalk and David Harris, the Transport Strategy & Place Manager will be held on 18 April to review a draft of the transport section of the WMCA Annual Plan 2019/20.

Councillor Angus Lees and Councillor Mike Chalk will provide a verbal update at the meeting (as appropriate) on any more recent developments.

**TASK & FINISH GROUPS**

**(a) Bus Franchising**

At its meeting held on 25 February, Overview & Scrutiny Committee agreed to establish a bus franchising task & finish group to undertake a further look around the comments received around the Mayor not utilising his bus franchising powers.

On 21 March, the Task & Finish Group received an update from Pete Bond, Director of Integrated Network Services and Jon Hayes, Head of Network Delivery on the current arrangements for bus services in the West Midlands, the Bus Services Act 2017 and the opportunities to improve the bus network.

Transport for West Midlands (TfWM) had developed a Vision for Bus in order to clearly articulate how it would create a world leading bus network as part of an integrated transport system, which was approved in November 2018 by the WMCA Board. The vision forms part of a wider, emerging proposal for delivering an integrated transport system, which will be shared with the WMCA Board in May 2019. TfWM would be seeking the approval of the WMCA Board in May to undertake an outline business case that will consider the options outlined in the Bus Services Act including franchising, Bus Alliance and Enhanced Partnerships. The process, risks, opportunities and benefits for each of these options will be looked at as part of the outline business case.

It was agreed that there was need for a further meeting of the group that will be held in early May.

**(b) Bilston Road Metro Track Replacement Works**

At its meeting on 4 September 2018, Overview & Scrutiny Committee established a task & finish group, comprising Councillor Stephen Simkins, Councillor Ian Shires and Councillor Angus Lees to review the impact that the Bilston Road metro track replacement works had had on nearby businesses and to evaluate the support these businesses had received to mitigate the impact of the works.

During October 2018 and January 2019, the task & finish group met with representatives from Transport for West Midlands, Midland Metro Alliance and nine local businesses located along and adjoining Bilston Road.

Businesses were asked to submit any information that they considered evidenced the pre-works information they received, the consultation process they engaged with, and the support and assistance they received in mitigation during the track replacement works themselves. The Chair provided each local business with an opportunity to provide their perspective of how the track replacement works had impacted them and their business.

The task & finish group also received a comprehensive document pack from the Midland Metro Alliance that included background information, planning approvals and engagement, construction and re-opening details and responses to the issues raised by local businesses during the course of the works.

The conclusions of the task & finish group were reported to Overview & Scrutiny Committee on 25 February. The committee agreed the recommendations outlined in the report and an additional recommendation: WMCA to lobby Government for an amendment to the current legislation to support those businesses affected. It was agreed that these recommendations should be submitted to the Managing Director of Transport for West Midlands for a formal response.

On 28 March, a response to these recommendations was circulated to the Overview & Scrutiny Committee and the local businesses that participated in the meetings.

**Financial Implications**

6. There are no direct financial implications arising out of the recommendations contained within this report.

**Legal Implications**

7. There are no direct legal implications arising out of the recommendations contained within this report.

**Equalities Implications**

8. There are no direct equalities implications arising out of the recommendations contained within this report.

**Inclusive Growth Implications**

9. There are no inclusive growth implications arising out of the recommendations contained within this report.

**Geographical Area of Report's Implications**

10. There are no geographical implications arising out of the recommendations contained within this report.

**Other Implications**

11. There are no further specific implications arising out of the recommendations contained within the report.

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**Housing Delivery Test: 2018 measurement**

ONS code	Area Name	Number of homes required			Total number of homes required	Number of homes delivered			Total number of homes delivered	Housing Delivery Test: 2018 measurement	Housing Delivery Test: 2018 consequence
		2015-16	2016-17	2017-18		2015-16	2016-17	2017-18			
E0800025	Birmingham	2,500	2,500	2,500	7,500	2,933	1,818	3,368	8,119	108%	None
E07000192	Cannock Chase	245	245	231	722	-6	372	627	993	138%	None
E0800026	Coventry	1,020	1,139	1,300	3,459	1,406	1,129	1,095	3,630	105%	None
E0800027	Dudley	633	636	542	1,811	502	611	723	1,836	101%	None
E07000218	North Warwickshire	197	199	172	568	208	326	227	761	134%	None
E07000219	Nuneaton and Bedworth	457	450	367	1,274	424	422	497	1,342	105%	None
E07000236	Redditch	34	31	-28	37	181	183	384	748	2046%	None
E07000220	Rugby	479	474	440	1,394	534	381	584	1,499	108%	None
E0800028	Sandwell	838	1,346	1,325	3,509	562	883	692	2,137	61%	Buffer
E06000051	Shropshire	1,024	1,003	1,013	3,039	1,402	1,910	1,876	5,188	171%	None
E0800029	Solihull	616	623	610	1,849	711	547	751	2,009	109%	None
E07000221	Stratford-on-Avon	486	480	436	1,402	1,077	1,231	1,347	3,655	261%	None
E07000199	Tamworth	177	173	90	440	66	160	151	377	86%	Action plan
E06000020	Telford and Wrekin	466	458	484	1,408	1,252	1,214	1,058	3,524	250%	None
E0800030	Walsall	551	783	806	2,140	911	460	758	2,129	99%	None
E0800031	Wolverhampton	548	552	680	1,780	585	577	812	1,974	111%	None

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## WEST MIDLANDS COMBINED AUTHORITY FORWARD PLAN: MAY 2019 - JULY 2019

Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Budget Monitoring 2018/19</b>	To review the latest budget monitoring position.	24 May 2019	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Strategic Bus Vision Delivery Plan</b>	To agree the delivery plan for the Strategic Bus Vision.	24 May 2019	Yes	TBC	Laura Shoaf	No	Transport
<b>Perry Barr Station and Interchange Station</b>	To approve the outline business cases for these projects.	24 May 2019	Yes	TBC	Laura Shoaf	No	Transport
<b>Regional Traffic Co-ordination Centre</b>	To approve the full business case for this project.	24 May 2019	Yes	TBC	Laura Shoaf	No	Transport
<b>Inclusive Growth Update</b>	To update the Board on recent progress.	24 May 2019	No	Cllr Steve Trow	Henry Kippin	No	Public Service Reform



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>5G Delivery Plan Update</b>	To consider an update on 5G matters.	24 May 2019	No	Cllr Ian Ward	Henry Kippin	No	Economic Growth
<b>Adult Education Budget</b>	To update the Board on recent progress.	24 May 2019	No	Cllr George Duggins	Julie Nugent	No	Productivity & Skills
<b>Budget Monitoring 2018/19</b>	To review the latest budget monitoring position.	28 June 2019	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>WMCA Annual Plan 2019/20</b>	To approve the Annual Plan.	28 June 2019	Yes	n/a	Deborah Cadman	No	Governance
<b>Appointment of Committees, Meeting Dates etc.</b>	To approve committee arrangements for 2019/20.	28 June 2019	Yes	n/a	Deborah Cadman	No	Governance
<b>Low Emissions Strategy</b>	To approve the strategy.	28 June 2019	Yes	Cllr Qadar Zada	Simon Slater	No	Policy



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Childhood Obesity Strategy</b>	To agree a strategy to tackle childhood obesity.	28 June 2019	Yes	Cllr Izzi Seecombe	Sean Russell	No	Wellbeing
<b>Willenhall and Darlaston New Railway Stations</b>	To approve compulsory purchase orders for these new railway stations.	September 2019	Yes	TBC	Laura Shoaf	Yes	Transport
<b>Moseley, Kings Heath and Hazelwell New Railway Stations</b>	To approve compulsory purchase orders for these new railway stations.	September 2019	Yes	TBC	Laura Shoaf	Yes	Transport

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### WMCA Audit, Risk & Assurance Committee - Forward Plan

Title of Report	Description of Purpose	Date of Meeting	Lead Officer
Strategic Risk Register	To receive an update on the Strategic Risk Register	21 June 2019	Joti Sharma
Assurance Report:	To receive an update on the position of 5G and West Midlands Growth Company.	21 June 2019	Joti Sharma
Internal Audit Report – Workforce Planning Audit	To receive an update regarding the amber recommendations made against the workforce planning internal audit.	21 June 2019	Peter Farrow
Investment Programme – Governance & Assurance	To receive a summary of progress against the internal audit actions.	21 June 2019	Sukhy Dhanoa
WMCA Annual Accounts	To approve the WMCA Annual Accounts	21 June 2019	Linda Horne
WMCA Audit Findings	To receive an update from external audit	21 June 2019	Grant Patterson
WMITA Pension Fund - Audit Findings	To receive an update from external audit	21 June 2019	Grant Patterson/ Terry Tobin
Contingency Meeting - Accounts		15 July 2019	Linda Horne
Conflict of Interest Policy for Non-Elected Participants in Combined Authority Governance	To receive an update on the reviewed appointed Solihull Independent Person Panel	January 2020	Tim Martin

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## WMCA Environment Board: Action Plan 2018/19 (version 10.9.18)

	Objectives from WMCA 18/19 Annual Plan	1 <sup>st</sup> Feb 2019 Board	7 <sup>th</sup> June 2018 Board
1	<p><b>Improve WMCA overall organisational performance on sustainability external and internal impact</b></p> <p>The Environment Board will publish an action plan and report progress on moving the WMCA to become 'best in class' within two years (September 2020). The WMCA will address capacity gaps identified within the organisation and partners to deliver the plan.</p>	Results from annual national sustainability activities benchmark of CAs good practice and independent annual progress review by Sustainability West Midlands to inform future priorities and programmes to meet September 2020 target.	
2	<p><b>WMCA area sustainability and environment performance</b></p> <p>Reporting of WMCA area performance by SEP sustainability indicators against 2030 targets – carbon, air quality, health inequality.</p>	Agree additional targets for new indicators for clean growth (productivity vs emissions), fuel poverty, renewable energy, waste, and natural environment.	Results from annual sustainability metrics and benchmarking with other CAs to inform next year priorities and programmes.
	<p><b>External communications, awards, and campaigns to promote scaling up of good local practice as part of partnership with Sustainability West Midlands</b></p> <p>The WMCA will improve internal and external communication on WMCA activities around sustainability to help identify and promote good practice, enable constructive challenge and help local partners to engage and work together more effectively.</p>	Agree communications and good practice networks, events and awards plan for next 2 years.	Report on benchmarking of good local practice by business, NHS, universities, and councils that could be scaled up and inform next year priorities and programmes.
4	<p><b>Development of Low Emissions Strategy with partners</b></p> <p>The WMCA will work towards a longer-term roadmap supported by business and local partners to tackle overall air quality issues within the next 10 years, while working with local authority partners on shorter-term priorities.</p>	Review of draft strategy and recommendation for adoption by WMCA Board.	
5	<p><b>Development of Natural Environment approach as part of partnership with West Midlands Natural Capital Roundtable</b></p> <p>The WMCA will work with natural environment partners, businesses, and Government to develop a long-term natural capital investment strategy to help coordinate and attract investment to improve the state and use of natural assets.</p>	Review approach and progress on supporting investment in natural assets and local priorities.	

6	<p><b>Development of Local Industrial Strategy with partners</b>          “The WMCA will work to ensure local strengths in clean growth sectors of transport, buildings and energy, as well as the importance of the natural environment, form a key part of the new Local Industrial Strategy, with the ambition to become the UK’s first Combined Authority Clean Growth Industrial Strategy. “</p>	<p>Review potential risks and opportunities from sustainability and resilience review of strategy – e.g. climate risk, and potential new programmes and activities flowing from the new strategy including waste, housing retrofit and green business support.</p>	
7	<p><b>Development of Green Energy investments as part of partnership with Energy Capital</b>          The WMCA will consider recommendations from Energy Capital and the Regional Energy Commission on innovation zones.</p>		<p>Progress update from Energy Capital on progress and any future support required.</p>
8	<p><b>WMCA external funding and buildings.</b>          The WMCA will promote key sustainability opportunities within WMCA key investment sites to lever local partners’ expertise and innovation opportunities to maximise benefits.          The WMCA will review, and if required, update current sustainability criteria within WMCA funding and monitoring system and building standards.</p>	<p>Review of WMCA and partners key investment sites sustainability standards e.g. Commonwealth Games. Agree any future standards required.</p>	<p>Review of WMCA funding system and criteria for non-building projects e.g. skills, transport, business support. Agree any future standards required.</p>
	<p><b>WMCA internal estates, operations, and communications</b>           The WMCA will improve internal communication on WMCA activities around sustainability to help identify and promote good practice, enable constructive challenge and help local partners to engage and work together more effectively.</p>		<p>Report on internal environment strategy, communications, performance of own estates and impact of accredited Environmental Management System. Identify any other good practice to be aware of.</p>

APPENDIX 2: WMCA Investment Programme – Investment Board Forward Plan

Investment Board - Forward Plan			
2018			
2019			
21st January	18th February	11th March	18th March
	OBC - Sprint A34 Walsall to Birmingham OBC - Sprint Birmingham to Airport	FBC - Metro Wednesbury to Brierley Hill	
15th April	May	3rd June	
SOC Change Request - HS2 Rail connectivity (Work Package 1) FBC & Change Request : UKC+ City Centre First	SOC Change Request - Chelmsley Wood Town Centre	FBC - West Midlands Innovation Programme (Previously CDIS)	OBC - Rail Camp Hill Lines (p2) OBC - Rail Willenhall to Darlaston (p1) OBC - Rail Sutton Coldfield Gateway
July	August	September	
OBC - Cov UKC+ Tile Hill Station Improvements OBC - Cov UKC+ A46 Link Road P2	OBC - Cov UKC+ A46 Link Road P3 OBC - Cov UKC+ Coventry South Interchange FBC - UKC Int. HS2 Hybrid Act Change - M6 J4 Improvements	OBC - UKC Inf. P2 Solihull Town Centre Development & Investment FBC - UKC Int. HS2 Hybrid Act Change - Construction FBC - UKC Int. HS2 Hybrid Act Change - M42 Bridge	OBC - UKC Inf. P2 Accelerating Housing Delivery Utilising Solihull Assets
October	November	December	
OBC - UKC Inf. P1 Kingshurst Village Centre OBC - UKC Inf. P1 Accelerating Housing Delivery - Simon Digby	OBC - UKC Inf. P2 Sustainable Energy – Solihull Town Centre Low Carbon Heat Network FBC - Rail Willenhall to Darlaston (p1) FBC - Rail Camp Hill Lines (p2) OBC - Sprint Sutton to Birmingham	FBC - Metro BEE	FBC - Sprint A45 Birmingham to Airport FBC - Sprint A34 Walsall to Birmingham OBC - Metro EBS
2020			
January	February	March	
OBC - UKC Inf. P2 Low Carbon Future Mobility OBC - Cov UKC+ M6 Junction 3 OBC - Cov UKC+ Keresley Link Road	OBC - UKC Inf. P2 Local Strategic Network Resilience Connectivity & Enhancements	FBC - Rail Sutton Coldfield Gateway FBC - UKC Birmingham International Station FBC - UKC Birmingham International - West Coast Main Line Bridge	OBC - UKC Inf. P1 Solihull Town Centre Public Realm Improvement scheme FBC - Sprint Sutton to Birmingham
April	May	June	
OBC - Sprint Hall Green to Interchange OBC - Sprint Hagley Road P2 and Halesowen	OBC - Cov UKC+ VLR Transforming Connectivity West Midlands	OBC - UKC Inf. P1 A34 Stratford Road Enhancements OBC - UKC Inf. P1 A452 Chester Road Enhancements FBC - UKC Inf. P2 Solihull Town Centre Development & Investment	
July	August	September	
		OBC - UKC Inf. P2 Solihull Station Integrated Transport Hub FBC - UKC Inf. P2 Inclusive Growth - Securing Social Value	
October	November	December	
OBC - UKC Inf. P1 Chelmsley Wood Town Centre		FBC - UKC Inf. P2 Local Strategic Network Resilience Connectivity & Enhancements FBC - UKC Inf. P2 Low Carbon Future Mobility	

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**WMCA Overview & Scrutiny Committee - Forward Plan**

<b>Title of Report</b>	<b>Description of Purpose</b>	<b>Date of Meeting</b>	<b>Lead Officer/Member</b>
12 April 2019			
Forward Plans	To received up to date forward plans for all other Boards / Committees	12 April 2019	Chair
Health and Wellbeing - Progress Update	To review progress in respect of the health and wellbeing agenda	12 April 2019	Councillor Izzi Seccombe Sean Russell
Annual Review and Possible Future Governance Arrangements	To undertake an end of year review on the working groups	12 April 2019	Tim Martin
Task & Finish Group: Leaders Like You	To receive the feedback from the Task and Finish Group	12 April 2019	Cllr Cathy Bayton & Cllr Jackie Taylor
CfPS	To receive feedback from the CfPS review	12 April 2019	Ian Parry
<b>To Be Confirmed</b>			
Ring & Ride Review	To review proposals/recommendations arising out of the Ring & Ride Review prior to consideration by the WMCA Board.	Date to be determined	
Draft Inclusive Growth Toolkit	To review the draft inclusive growth toolkit.	Date to be determined	Henry Kippin

Title of Report	Description of Purpose	Date of Meeting	Lead Officer/Member
Productivity & Skills – Regional Skills Plan	To receive a progress report on the Productivity and Skills agenda	Date to be determined	Portfolio Lead for Productivity & Skills Julie Nugent
Legacy of Commonwealth Games	To receive a report on the legacy of the Commonwealth Games in terms of health, skills, housing & development	Date to be determined	
Leaders Like You – Progress Report ‘One Year On’	To receive an update on the implementation of the recommendations arising from the Leadership Commission	September 2019	Portfolio Lead for Cohesion & Integration and PSR Henry Kippin



**Public Service Reform Board - Forward Plan (Subject to Portfolio Leader approval)**

<b>Title of Report</b>	<b>Date of Meeting</b>
Inclusive Growth Unit Update - including IG Toolkit and IG Decision Making Framework	11 April 2019
Overall PSR Programme Update and Business Plan	11 April 2019
Homelessness Taskforce and Housing First	11 April 2019
Fire and Police Governance - Update	11 April 2019
5G Urban Connected Communities - Delivery Plans	11 April 2019
Wellbeing Update - including Radical Prevention Plans	11 April 2019
Inclusive Growth Unit Update	September 2019
Overall PSR Programme Update	September 2019
Homelessness Taskforce and Housing First	September 2019
Fire and Police Governance - Update	September 2019
5G Urban Connected Communities - Update on delivery	September 2019
Wellbeing Update	September 2019



**TRANSPORT DELIVERY COMMITTEE**

<b>COMMITTEE MEETING</b>		<b>REPORT AND AUTHOR</b>	<b>AGENDA SETTING MEETING</b>	
<i>Date of Meeting</i>	<i>Date Final Reports to be submitted to Governance Services</i>		<i>Date of Meeting</i>	<i>Date Reports to be submitted to Governance Services</i>
20 May 2019	9 May	<ul style="list-style-type: none"> <li>• <b>Commonwealth Games Capital Projects Update</b> (Sandeep Shingadia)</li> <li>• <b>Financial Monitoring Report</b> (Linda Horne)</li> <li>• <b>Capital Programme Delivery Monitoring Report</b> (Sandeep Shingadia)</li> <li>• <b>Safer Travel Update</b> (Mark Babington)</li> <li>• <b>Lead Member Report – Putting Passengers First</b> (Councillor Hartley)</li> <li>• <b>Lead Member Report – Finance &amp; Performance</b> (Councillor Akhtar)</li> <li>• <b>Lead Member Report – Sprint</b> (Councillor Huxtable)</li> <li>• <b>Minutes of Bus Shelter Appeals Decision Group 13 March</b></li> </ul>	2 May	29 April
24 June 2019	13 June	<ul style="list-style-type: none"> <li>• <b>Customer Services Performance Report</b> (Sarah Jones)</li> <li>• <b>Bus Alliance Update</b> Pete Bond (Edmund Salt)</li> <li>• <b>Cycling Charter Progress Update</b></li> </ul>	10 June	5 June

**TRANSPORT DELIVERY COMMITTEE**

<b>COMMITTEE MEETING</b>		<b>REPORT AND AUTHOR</b>	<b>AGENDA SETTING MEETING</b>	
<i>Date of Meeting</i>	<i>Date Final Reports to be submitted to Governance Services</i>		<i>Date of Meeting</i>	<i>Date Reports to be submitted to Governance Services</i>
		Hannah Dayan <ul style="list-style-type: none"> <li><b>Park &amp; Ride Update</b> Pete Bond (Richard Mayes)</li> </ul>		